

First Parish Church of Stow and Acton

Alcohol Use Policy

Policy # 006

Revision # 00

I. POLICY STATEMENT

Alcohol (beer or wine) may be served at church activities and functions, as well as events where a user fee has been paid, certain contractual obligations have been met (see Definitions below), and when doing so is deemed appropriate by the Facilities Coordinator, for example a wedding reception. There must also be enough nonalcoholic beverages available to satisfy those who do not wish to drink alcohol. Alcohol may only be served during an event where all guests are there by invitation only, and is not permitted at an event that is open to the general public, or where it is not known who will be attending. It is requested that all alcoholic beverages be placed on a table off to the side of activities so that it is not perceived as the centerpiece of the celebration. Only beer and wine are permitted on the premises. Serving alcohol to minors is not permitted.

II. SCOPE

This policy holds true for FPC activities that take place either on the church property or in private homes. It covers events where a user fee has been paid.

III. RESPONSIBILITY

The committee that is sponsoring the church activity or function is responsible to make sure the policy is being followed. In the case where a user fee is being collected, it is the responsibility of the Facilities Committee, to decide if alcohol is appropriate and to ensure that the policy is followed.

IV. DEFINITIONS

Certain contractual obligations-- The user must show proof of homeowner's insurance. The name of the responsible party who is willing to make restitution for any damage to FPC property or any other liability which occur as a result of their event must be provided in writing to the facility coordinator prior to the event.

V. REFERENCES

None

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VI. APPROVAL SIGNATURES

Originator / Date

On behalf of the Board of Trustees

FPC President / Date